



Updated COVID-19 Policies and Procedures Effective September 26, 2022

Contact Tracing: Kingsway will no longer be contact tracing when there are positive cases of COVID-19 in the building. This means that individuals who are close contacts of positive cases will no longer be required to quarantine, regardless of vaccination status, as long as they remain symptom free. Kingsway will notify classrooms (staff and families) when notified of a positive case of COVID-19 in the classroom.

Positive Cases: In the event of a positive case of COVID-19, the individual who tests positive will still be required to remain out of school for at least five (5) days from symptom onset. Masking, if able, is required for days six (6) through ten (10). If the individual remains symptomatic on day six (6), a full 10-day quarantine will be required. Students who test positive should contact their Team Leader for further direction.

Symptomatic Individuals: Individuals with symptoms of COVID-19 will still be required to remain out of school until they receive a negative test result or alternative diagnosis from their healthcare provider. Symptomatic individuals without an alternative diagnosis who receive a negative at-home test will need to produce a negative rapid or PCR test to return to the building. Individuals who come to the building with symptoms or develop symptoms at school will be sent home. Students exhibiting symptoms should contact their Team Leader for further direction.

Masking: Masking requirements will continue to be tied to community levels in our region, as measured by the [COVID Activity Report](#), which is updated weekly. During periods of “high” or “very high” levels, Kingsway will require all staff to mask and will recommend masking for all students who are able. During periods of “low” or “moderate” levels, masking will remain optional at Kingsway. Masking will be encouraged for students when returning from a break (winter, spring, summer) and after an outbreak regardless of the COVID Activity Report.

Air Circulation and Filtration: We continue to run our HVAC system in accordance with best practices to increase air flow and provide superior air filtration. This includes:

- Leaving external dampers open at 20% to allow for increased circulation of outside air into the building.
- Installation of MERV 13 air filters in all units to provide hospital-grade air filtration.

Cleaning and Sanitization: Our janitorial service continues to provide regular cleanings and is on call to provide sanitization services to specific areas of our building as needed.

Vaccination status: Please share any updated COVID-19 vaccination records for your child with Erica Pitt.