



November 25, 2020

Dear Parents, Families, and Staff:

I hope this message finds you and your families healthy and well. I know this is a difficult time and everyone is doing their best to care for one another.

As COVID-19 data in our area continue to rise, we know that everyone is looking for some level of certainty in very uncertain times. While we do not have a crystal ball to know exactly what the coming weeks will look like with regard to in-person operations, I am writing to share our best thinking at the moment based on current guidance:

- **November 30-December 4:** As shared previously, all Kingsway Learning Center programming will operate remotely during this time, as we monitor any potential spread of the virus within the Kingsway community as a result of Thanksgiving gatherings.
- **December 7-December 18:** We sincerely hope to be back on our hybrid schedule during these two weeks. We will be monitoring virus spread and in particular the state's [COVID-19 Activity Level Index](#). Our region is currently experiencing "high" virus activity. If that data changes and our region is moved to a "very high" rating, we will implement remote instruction, per Department of Health guidance. *[Please note that our quarantine and exclusion procedures while we are in the "high" rating will be more stringent, as we are required to quarantine close contacts of positive COVID-19 cases, as well as close contacts of those with COVID-19 symptoms. This may lead to additional program disruptions, and we ask that you bear with us as we follow the guidance we have been given to support the health and safety of the Kingsway community.]*
- **December 21-December 23:** If school can remain open for in-person learning based on the data referenced above, the schedule will be as follows:
 - **December 21:** Red Zone and SBI in-person; all others remote
 - **December 22:** Green, Orange, and CBI in-person; all others remote
 - **December 23:** 1pm dismissal and remote instruction for all students
- **December 24-January 1:** Winter break, school closed

Looking ahead to January, we will continue to monitor the state's COVID-19 Activity Level Index and ongoing Department of Health guidance to make determinations regarding in-person learning opportunities. We urge you all to be prepared for a variety of contingencies and possibilities during this time. There may not be much notice regarding a shift to remote instruction, if and when one comes. We're not out of the woods yet, but by working together and staying safe, we will be soon.

Thank you for continuing to be flexible as we all adjust to changing circumstances. Please be safe: wash your hands, stay home if you're sick, limit unnecessary travel, and stay in touch with us if you or someone in your household develops COVID-19 symptoms. Have a wonderful Thanksgiving, even if this year looks different from most.

Should you have any questions, please contact Erica Pitt at 856 545 0800.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Chan".

Rachel Chan

Chief Executive Officer